

**California-Nevada-Hawaii District**  
**71<sup>st</sup> District Convention**  
**May 11-12, 2018**  
**Sacramento**

**REGISTRATION INFORMATION**

Registration The convention this year will be held at the Hilton Sacramento Arden West, 2200 Harvard Street, Sacramento CA 95815. **Room reservations are the responsibility of the attendees except for the emeriti. (Emeriti reservations will be made by the District office through a rooming list.)** Call the Hilton before April 23, 2018 to reserve a room at the rates below. Call the hotel reservation line to be included in the convention room rate, 1-800-445-8667. Request the group rate for the Lutheran Church (code CNH). Reservations may also be made online at [https://secure3.hilton.com/en\\_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=SMFHIHF&spec\\_plan=CNH&arrival=20180510&departure=20180513&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT](https://secure3.hilton.com/en_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=SMFHIHF&spec_plan=CNH&arrival=20180510&departure=20180513&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT) Room rates quoted by the hotel may not include all taxes. Enclosed is a *Registration Form* that ALL attendees need to complete and return to the District office so that it is **postmarked by April 2, 2018**, even if you are not staying at the hotel and/or not participating in the banquet on Friday evening.

Cost Sleeping room rates are:       \$136.32 single or double occupancy  
  \$148.09 triple occupancy/quad occupancy  
Prices include all taxes.

Roll-a-way beds can be added to single-bedded rooms at a \$15.00 one time fee for the length of stay. The hotel is 100% non-smoking. Requests for room-type such as king or double beds or location will be honored as much as possible by the hotel, but there are no guarantees that all such requests can be honored.

Emeriti Emeriti will be the guests of the District. All costs will be covered. Emeriti must also complete a housing form for rooming list information. Emeriti **should not** make room reservations as this may lead to double booking of rooms. (See enclosed Housing Form.)

Meals All meals except the banquet Friday night are the responsibility of the delegate. The District will be hosting the banquet for the voting delegates. Guests may attend for cost of the meal.

A meal package is being offered at the cost of \$72.00. It includes lunch on Friday, May 11<sup>th</sup> and breakfast and lunch on Saturday, May 12<sup>th</sup>. There is a restaurant in the lobby of the hotel with very limited seating. Other meal options will require driving to another location. It is strongly recommended that the meal package option be chosen.

Transportation You are responsible for your own transportation. This year there will be **no reimbursement** from the District for mileage. The local congregation will be responsible for transportation costs for the delegate. However, emeriti will be given \$25.00 for travel expenses.

Miscellaneous There is ample parking at the hotel at the rate of \$4.00 per day. In addition, there is laundry/valet service, room service, gift shop, and a self-service business center.

All in-hotel expenses are your responsibility. The hotel will ask for a major credit card upon making your room reservation and upon checking in to guarantee payment of miscellaneous expenses.

Check-in time is 3:00 p.m.. The hotel will try to accommodate an earlier check-in time if possible. Baggage can be handled by the hotel if the room is not available upon your arrival.

### Registration Form Instructions

EVERYONE is to complete and return the **Registration Form** (*even if not staying at the hotel and/or not participating in the banquet*) to the District office, 2772 Constitution Drive Ste. A, Livermore, CA 94551. Any forms postmarked after April 2, 2018 will be assessed a late fee of \$40.00. Checks must be made payable to "CNH District-LCMS."

1. Please print legibly or type all information.
2. Please check the appropriate box in the right column under the categories of voting or non-voting. Commissioned ministers are advisory delegates according to the Handbook of the Synod. (Article V, B. They are therefore ineligible to serve as voting delegates.)
3. Each voting delegate must register separately and include the appropriate payment. However, husbands and wives should be included on one form **unless both** are delegates. If both are delegates each must register separately.
4. Emeriti (ordained and commissioned) are to complete the enclosed housing form. Please **DO NOT MAKE YOUR OWN RESERVATIONS** at the hotel. Hotel reservations for the emeriti will be handled by a rooming list provided by the District office to the hotel.
5. Do indicate if there are any special needs that need to be accommodated.
6. Please indicate whether or not you will be attending the banquet Friday night. This event is hosted by the District for all voting delegates and emeriti (ordained or commissioned). Spouses and guests may participate at a cost of \$42.00 per person. Please refer to the Registration Form. Payment for guests must be included with the registration form.
7. Registration Form must be accompanied by **payment in full** and sent to the District office postmarked by April 2<sup>nd</sup>. **Any forms postmarked after April 2, 2018 will be assessed a late fee of \$40.00.** If you have any questions, please contact Rita at the District office, (925) 245-4000.
8. Mileage reimbursements are the responsibility of the congregation.