

Guidelines for Joint WASC and NLSA Accreditation: Annual Responsibilities

One important function of the District's NLSA Commission is to monitor and assist Lutheran Schools with their annual accreditation responsibilities. For schools already accredited, please complete the following tasks. The items in red are annual requirements.

WASC Process

- The leadership team coordinates the refining and implementation of the action steps for each section of the schoolwide action plan.
- The leadership team involves the total staff in annual assessment of progress in the schoolwide action plan and student learning.
- If the school annually reviews its plan and progress, and note key evidence, the reports generated will comprise a major portion of the next self-study. The NLSA annual report is a helpful tool in this regard.
- Annually update the student/community profile and discuss with all stakeholders.
- The WASC office will mail in July the invoices for the annual dues.
- **Mail payment of the annual dues to the WASC office by October 1st.**
- Complete a demographic study of the school's population in October.

NLSA Process

- Complete the annual report using the template available from the District
- **Mail a copy of the completed form to the District Office by April 15th.**
- The District's NLSA Commission will review the annual report no later than June 15th.
- The NLSA office will mail in August the invoices for the annual dues.
- **Mail the annual dues to the NLSA office by October 1.**

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